

CYSA District 5
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May 1, 2010

Dear League Presidents,

This letter is for your information. The same information has been supplied to your league's Division 1 and Division 3 Coordinator. Please contact them to confirm receipt.

For the upcoming Playing League season, forms and instructions will be available for download. The four forms listed below will need to be completed and returned to District 5 by the specified dates.

- League Entry (one per *league*)
- Pre-season League Scheduling Information (one per *league*)
- Team Entry (one per Division 1 and Division 3 *team*)
- Volunteer Match Secretary Information (one per Division 3 Fall *team*)

The forms and instructions will be available on the District 5 Website: www.cysadistrictv.com (Go to Playing League Page). If you have any difficulty with this, please advise.

Coordinators will need to complete the LEAGUE ENTRY and PRE-SEASON LEAGUE SCHEDULING INFORMATION forms. Please make copies of the TEAM ENTRY form, and distribute to each team (including Summer/Winter teams), OR team officials may fill out the forms online, print, and submit to the league. Please make teams aware of league due dates, allowing time for submission to the district. Note: The Team Entry form must be signed by a Team Official before submission. The ORIGINAL Team Entry form needs to be submitted to the district, and the league should keep a copy.

The League Treasurer will need to know the amount due for Playing League Fees. A league check for the correct amount payable to CYSA District 5 is submitted with the forms.

Please submit League Entry form, Team Entry forms, and League Check for registration fees by mail. These items are due to District 5 no later than June 1, 2010.

For Division 3, the Pre-season League Scheduling Information and Volunteer Match Secretary Information are due by June 1, 2010, and may be submitted via email. The information on the Pre-season form will greatly impact the scheduling process and will help to avoid any rescheduling issues later. We are asking for one volunteer Match Secretary per team, though not all volunteers will be needed.

There are multiple playing leagues offered for our competitive teams. The older teams are given the option of playing their league games in the fall (only), summer/winter, or BOTH seasons. Note that ALL fees and Team Entry forms are due with the League Entry form.

Please feel free to email if you have any questions.

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